

Guidance for 17th Day of Research, 7th of December 2018

Registration

Registration and abstract submission deadline: *October 1st, 2018*

Abstract

- Registration together with abstract submission on our website
<https://forschungstag.uk-essen.de>
- The abstract should provide a brief, concise summary of your research project (without figures, tables or references)
- **Maximum of 150 words for the abstract body**
- Structure your abstract into sections, i.e., background & aims, methods, results/interim results (when available), conclusions/perspectives
- Enter only the name of your primary dissertation advisor into the respective field; additional co-authors can be listed on the poster
- Abstracts can be written either in German or English and will be printed in an abstract book that will be available on day of the event

Poster

- The post boards are 250 cm high and 100 cm wide. Poster size should not exceed a width of 90 cm. *We recommend the format DIN A0 (118,9 cm high and 84,1 cm wide).*
- *Please no textile posters*
- A poster template can be downloaded from our website:
https://forschungstag.uk-essen.de/pdf/Vorlage_Poster_A0_hoch.ppt
Posters can be in German or English language.
- You are responsible for printing your poster. It is possible to print it at the „Medienzentrum“. Please contact: medienzentrum@uk-essen.de

Poster Presentation and Review

- Venue: Lehr- und Lernzentrum.
- On the day of the event, please **bring your poster** and **mount it on the board between 8:00 - 9:00 am**. Mounting materials will be available on site.
- On-site, we will inform you where to mount your poster and when exactly your poster will be reviewed.
- Reviewers will review and evaluate the posters between 9:00 am and 12:00 pm.
- Please present your poster to the group of reviewers in a short presentation of no more than **4 minutes**. Your oral presentation will be followed by a discussion. (duration of review: 10 minutes overall)



- ➔ Your presentation can be in German or English language.
- ➔ Evaluation criteria: poster (content und formal aspects) and quality of presentation and discussion
- ➔ **Note for master students:** If you are a master student, you can exhibit your poster and present it in front of a reviewer board. However, is it not possible to win one of the poster prizes.